

GUIDEBOOK OF SUPPORT PROGRAMS FOR INTERNATIONAL GRADUATE STUDENTS



CAREER PATH
SUPPORT PROGRAM

SCHOLARSHIPS AND
RESEARCH GRANTS

Grab a wide range of
skills to expand into the world
from Ritsumeikan.

2023



Graduate Student Career Path Support Center supports Graduate Students' study from two sides.



Based upon the university's founding ideals and it's core educational philosophy, Ritsumeikan University had set up "Graduate Student Career Path Support Center" which supports the career path focused on graduate students to promote the development of young researchers. "Graduate Student Career Path Support Center" provides comprehensive support in cross-departmental collaboration mainly with research support, education support and career support, as well as international affairs. We keep working on the further expansion of career path support for all graduate students within the purpose of building an environment for graduate students to work on their researches actively and supporting the human development of young researchers from a viewpoint of researchers' life course.



Scholarships / Research Grants Available for Graduate Students

M1	M2	D1	D2	D3
SEISEKI-YUSHUSHA Scholarship (For 1st Year of Enrollment)	SEISEKI-YUSHUSHA Scholarship (For 2nd Year Students)		NEXT Fellowship Program	
Academic Excellence Scholarship for 1st Year of Enrollment	Academic Excellence Scholarship for 2nd Year Students		Ritsumeikan Advanced Research Academy (RARA) Student Fellow	
			KENKYU-SHOREI Scholarship Prize Fellowship for Doctoral Degree Students	
			Research Grant for Doctoral Students	
KENKYU-JISSEN-KATSUDO Grant			Cooperative Education through Research Internships	
		GAKKAI Scholarship Academic Conference Scholarship		
				Grant for Publication of Doctoral Dissertation
		KENKYUKAI-KATSUDO Grant Grant for Student Research Societies		
	Program to Support the Submission of Academic Papers in Foreign Languages			
	KYOTEI RYUGAKU Scholarship Scholarship for Study Abroad Exchange Programs			
	Scholarships Available for International Students			

Index by purpose : Scholarships / Research Grants Guide on each case

Programs for graduate students who plan to submit / present at International Conferences

Eligible cases	Programs	Amount of Grant
Want to get a proofreading service on your Academic Papers in English	Program to Support the Submission of Academic Papers in Foreign Languages (Proofreading Expense)	50,000 yen maximum
Want to ease the economic burden of submission cost and travel expenses	Program to Support the Submission of Academic Papers in Foreign Languages (Submission Expense)	50,000 yen maximum
	GAKKAI Scholarship (Academic Conference Scholarship) *Encourage the overseas presentation	15,000 ~ 100,000 yen per payment

01

SEISEKI-YUSHUSHA Scholarship (For 1st Year of Enrollment)

Academic Excellence Scholarship for 1st Year of Enrollment

This scholarship is awarded to students who achieved great results in their entrance examinations and are entering the Master's Program, the Integrated Doctoral Program (to the first-year) or the Professional Degree Program (applies only to the Graduate School of Professional Teacher Education) at Ritsumeikan University.

Each graduate school will select prospective recipients for this scholarship from among those who passed the entrance examinations by their designated method with outstanding results and the prospective recipients will be informed of their eligibility at the time of the announcement of the entrance examination results.

*Government-sponsored international students and those who are receiving financial assistance from other institutions that are equivalent to the government sponsorship are not eligible to receive this scholarship.

Amount and Number of Recipients

Among the scholarships specified below, the applicable scholarship amount will be awarded to the recipients of this scholarship each semester for the period of two semesters.*

*The scholarship is disbursed to cover the tuition of first and second semester (excluding the admission fee).

Inquiries

Administrative office of the graduate school that you wish to belong to

02

SEISEKI-YUSHUSHA Scholarship (For 2nd Year Students)

Academic Excellence Scholarship for 2nd Year Students

SEISEKI-YUSHUSHA (Academic Excellence) Scholarship (For 2nd Year Students) is a scholarship awarded to graduate students during the 2nd year (3rd and 4th semester) of their Master's Program, the Integrated Doctoral Program (Students who enrolled from the first year) or the Professional Degree Program (applies only to the Graduate School of Professional Teacher Education). The applications for this scholarship must be made during the 2nd year (3rd semester). Please refer to the application guidelines provided by your graduate school for details.

*Government-sponsored international students, those who are receiving financial assistance from other institutions that are equivalent to the government sponsorship and those who paid the special enrollment fees to be enrolled in the university, are not eligible to receive this scholarship.

Type / Amount / Number of Recipients

Among the scholarships specified below, the applicable scholarship amount will be awarded to the recipients of this scholarship each semester for the period of two semesters.

Application Period

Spring Semester: April (subject to change)

June only for the Graduate School of Life Sciences (subject to change)

Fall Semester: October (subject to change)

Inquiries

Administrative office of the relevant graduate school

03

GAKKAI Scholarship

Academic Conference Scholarship

This scholarship assists with part of expenses for participation and presentations at academic conferences.

Type	Amount of Scholarship (Fixed amount)	Limit of scholarship disbursement
		Limit of use per enrolled year
GAKKAI-SANKA Scholarship (online attendance)	5,000 yen per payment	Select two among four scholarship types
GAKKAI-SANKA Scholarship (attendance on site*)	10,000 yen per payment	
GAKKAI-HAPPYO Scholarship (online presentation / submitted academic paper is published in the collection of papers or proceeding etc.)	15,000 yen per payment	
GAKKAI-HAPPYO Scholarship in Japan (make a presentation at the venue)	30,000 yen per payment	
GAKKAI-HAPPYO Scholarship overseas (make a presentation at the venue)	100,000 yen per payment	One time per each enrolled year

*Regardless of whether the conference was held in Japan or overseas

Application Period

Anytime with Ri-SEARCH (each Academic Year)

*Apply by the end of February (For those who are completing a graduate program in September, applications must be submitted by the end of August).

Inquiries

RARA Office

04

KENKYU-JISSEN-KATSUDO Grant

Grant for Students Participating in Study Programs

This grant is designated to support a part of participation fee when graduate students participate in study programs (KENKYU-JISSEN-KATSUDO) organized by target graduate schools. Grant amount of 15,000 ~ 200,000 yen will be disbursed. Please ask the administrative office of the relevant graduate school about the eligible programs for this grant.

Types

- KENKYU-JISSEN-KATSUDO Grant in Japan
(Grant for Master's Degree students who participate in domestic study programs designated by graduate schools)
- KENKYU-JISSEN-KATSUDO Grant abroad
(Grant for Master's Degree students who participate in overseas study programs designated by graduate schools)

Eligibility

Students who are in either a Master's Program or year 1 / 2 of Integrated Doctoral Program, and have been accepted to participate in field research eligible for this grant.

(Other conditions apply to students taking a leave of absence.)

*Except those who are receiving a scholarship that does not allow recipients to receive other scholarships.

Amount

Grant amount of KENKYU-JISSEN-KATSUDO Grant in Japan is disbursed according to the number of days spent on the field research. (15,000 ~ 30,000 yen)

Grant amount of KENKYU-JISSEN-KATSUDO Grant abroad is disbursed according to the travel region and the number of days spent on the field research. (20,000 ~ 200,000 yen)

Maximum Number of Payments

One disbursement per academic year for either KENKYU-JISSEN-KATSUDO Grant in Japan or KENKYU-JISSEN-KATSUDO Grant abroad

Inquiries

Administrative office of the relevant graduate school

05

KENKYUKAI-KATSUDO Grant

Grant for Student Research Societies

The purpose of this grant is to encourage graduate students to organize a student society together with students from different graduate schools of Ritsumeikan University and to promote independent research activities of the student society.

Eligibility

- (1) The society must be made up of 3 or more graduate students of Ritsumeikan University.
- (2) The society must be made up of students of at least two or more graduate schools (*1) at Ritsumeikan University.
- (3) The representative must be a graduate student of Ritsumeikan University. (*2)
- (4) The deputy representative must be a graduate student of Ritsumeikan University at a graduate school (*1) different from that of the representative.

(*1) Applications with members from different majors in the same graduate school can be accepted depending on the contents of societies.

(*2) A representative cannot serve as representatives in more than one student society.

Details

(1) Financial Support

A grant of up to 100,000 yen is offered to each society per year.

The amount covers expenses for society-hosted events ("Event Expenses") and expenses for lecturers invited from outside the university ("Expenses for Invited Lecturers").

(2) Facility Lease

Eligible societies will also be granted the lease of classroom space when they carry out activities on campus in accordance with the conditions of leasing facilities to Ritsumeikan University student organizations engaged in extracurricular activities.

Limits

The grant is offered to a maximum of 30 student societies.

Application Period

Spring Semester: Early May (subject to change)

Fall Semester: Early August (subject to change)

Inquiries

RARA Office

06

KYOTEI RYUGAKU Scholarship

Scholarship for Study Abroad Exchange Programs

This scholarship is designated to support a part of tuition that graduate students pay while they participate in study abroad exchange programs under an exchange agreement such as Dual Master's Degree Program (DMDP).

Details

Requirements	Scholarship Amount
<p>Students who will study abroad on any exchange programs arranged under an exchange agreement of our graduate schools and graduate schools overseas.</p> <p>*Those who are receiving a scholarship that does not allow recipients to receive other scholarships may not be eligible.</p>	<p>Equivalent to half the amount of tuition paid either to the overseas graduate school where the student will study or to Ritsumeikan University graduate school during the study period abroad determined in the program.</p> <p>*The maximum scholarship amount is equivalent to half the amount of tuition (not including the admission fee) of the Ritsumeikan University graduate school where the student is enrolled.</p>

Inquiries

Administrative office of the relevant graduate school

07 Program to Support the Submission of Academic Papers in Foreign Languages

The purpose of this program is to encourage and prompt graduate students to internationally disseminate their research results through research article publication in foreign languages. This program is designated to support the proofreading expenses and submission expenses needed when submitting articles to journals and international conferences etc. If graduate students present the same article at the international conference etc., this support can be used jointly with GAKKAI Scholarship.

Eligibility

Students who are enrolled in a Ritsumeikan University Graduate School's regular course.

Types / Amount

Grant Type	Maximum Amount
(1) Proofreading Expenses	up to 50,000 yen per article
(2) Submission Expenses	up to 50,000 yen per article

*Application can be accepted only once per academic year.

*For the same publication, application for both (1) and (2) above is acceptable.

Application Period

Anytime (each Academic Year)

*Apply by the end of February (For those who are completing graduate programs in September, applications must be submitted by the end of August).

Inquiries RARA Office

08 Scholarships Available for International Students

For more information about scholarships available for international students, please refer to the International Student Handbook distributed to new students, or the Online Support Desk of International Center.

If you have inquiries about scholarships available for international students, please contact the International Center on your campus.

International
Student
Handbook



Inquiries

International Center

Kinugasa Meigakukan Hall 1F

BKC Central Arc 2F

OIC Building A 1F

International Center Online Support Desk:
<https://global.support.ritsumei.ac.jp/hc/en-us>



Office Hours: Mon.-Fri. 10:00 a.m. - 5:00 p.m. (closed from 11:30 a.m. - 12:30 p.m. for lunch and Thursday mornings)

*When classes are not in session, the office is open in the afternoons only (1:00 p.m. - 5:00 p.m.)

II

Scholarships / Research Grants for students in either Doctoral Pro Year 3 or above of Integrated Doctoral Program, or 4-Year Doctoral

01

KENKYU-SHOREI Scholarship

Prize Fellowship for Doctoral Degree Students

The purpose of this scholarship is to encourage the research activities in the eligible programs by supporting the tuition of graduate students who have achieved excellence in their field of research. There are three types of scholarships (KENKYU-SHOREI S, A, B).

Scholarship Type	Requirements	Scholarship Amount / Application Period
KENKYU-SHOREI S	Students who have a status of JSPS Research Fellowship for Young Scientists Students or who are invited for the 2nd stage screening by JSPS	<Scholarship Amount> Equivalent to the yearly tuition
KENKYU-SHOREI A	Students who have achieved or can be expected to achieve excellence in their field of research in light of the Human Resource Developmental Goals per graduate school *Excluding those who are enrolled in excess of the standard period of study.	<Scholarship Amount> Equivalent to the yearly tuition <Application Period> *subject to change Spring Semester: Early June / Fall Semester*: Early November *Not all graduate schools recruit in the fall semester. (For details, check the Application Guidelines)
KENKYU-SHOREI B		<Scholarship Amount> Equivalent to half of the yearly tuition <Application Period> *subject to change Spring Semester: Early June / Fall Semester*: Early November *Not all graduate schools recruit in the fall semester. (For details, check the Application Guidelines)

Inquiries

Office of Graduate Studies

05

GAKKAI Scholarship

Academic Conference Scholarship

This scholarship assists with part of expenses for participation and presentations at academic conferences.

Amount

Type	Amount of Scholarship (Fixed amount [*1])	Limit of scholarship disbursement
		Limit of use per enrolled year
GAKKAI-SANKA Scholarship (online attendance)	5,000 yen per payment	Select three among four scholarship types
GAKKAI-SANKA Scholarship (attendance on site [*2])	10,000 yen per payment	
GAKKAI-HAPPYO Scholarship (online presentation / submitted academic paper is published in the collection of papers or proceeding etc.)	15,000 yen per payment	
GAKKAI-HAPPYO Scholarship in Japan (make a presentation at the venue)	30,000 yen per payment	
GAKKAI-HAPPYO Scholarship <u>overseas</u> (make a presentation at the venue)	100,000 yen per payment	Two times per each enrolled year

*1 Regardless of whether the conference was held in Japan or overseas

Application Period

Anytime with Ri-SEARCH (each Academic Year)

*Apply by the end of February (For those who are completing graduate programs in September, applications must be submitted by the end of August).

Inquiries

RARA Office

06

KENKYUKAI-KATSUDO Grant

Grant for Student Research Societies

The purpose of this grant is to encourage graduate students to organize a student society together with students from different graduate schools of Ritsumeikan University and to promote independent research activities of the student society.

Eligibility

- (1) The society must be made up of 3 or more graduate students of Ritsumeikan University.
 - (2) The society must be made up of students of at least two or more graduate schools (*1) at Ritsumeikan University.
 - (3) The representative must be a graduate student of Ritsumeikan University. (*2)
 - (4) The deputy representative must be a graduate student of Ritsumeikan University at a graduate school (*1) different from that of the representative.
- (*1) Applications with members from different majors in the same graduate school can be accepted depending on the contents of societies.
(*2) A representative cannot serve as representatives in more than one student society.

Details

(1) Financial Support

A grant of up to 100,000 yen is offered to each society per year. The amount covers expenses for society-hosted events ("Event Expenses") and expenses for lecturers invited from outside the university ("Expenses for Invited Lecturers").

(2) Facility Lease

Eligible societies will also be granted the lease of classroom space when they carry out activities on campus in accordance with the conditions of leasing facilities to Ritsumeikan University student organizations engaged in extracurricular activities.

Limits

The grant is offered to a maximum of 30 student societies.

Application Period

Spring Semester: Early May (subject to change)

Fall Semester: Early August (subject to change)

Inquiries

RARA Office

07

Program to Support the Submission of Academic Papers in Foreign Languages

The purpose of this program is to encourage and prompt graduate students to internationally disseminate their research results through research article publication in foreign languages. This program is designated to support the proofreading expenses and submission expenses needed when submitting articles to journals and international conferences etc. If graduate students present the same article at the international conference etc., this support can be used jointly with GAKKAI Scholarship.

Eligibility

Students who are enrolled in a Ritsumeikan University Graduate School's regular course.

Types / Amount

Grant Type	Maximum Amount
(1) English Article Manuscript Proofreading Expenses	up to 50,000 yen per article
(2) English Article Manuscript Submission Expenses	up to 50,000 yen per article

*Application can be accepted only once per academic year.

*For the same publication, application for both (1) and (2) above is acceptable.

Application Period

Anytime (each Academic Year)

*Apply by the end of February (For those who are completing graduate programs in September, applications must be submitted by the end of August).

Inquiries

RARA Office

09 Grant for Publication of Doctoral Dissertation

The purpose of this program is to encourage and prompt graduate students to publish their dissertation. This program will provide financial assistance to support those who earned a doctoral degree from Ritsumeikan University to publish their doctoral dissertation. Published books will be stored and shelved in Ritsumeikan University Libraries.

Eligibility

Students who are currently enrolled in a Doctoral Program, Year 3 or above of Integrated Doctoral Program, or 4-Year Doctoral Program in one of the following graduate schools and have completed doctoral degree application procedures to earn a doctoral degree (type Kogo).

[Eligible Graduate School]

Graduate School of Law, Graduate School of Economics, Graduate School of Business Administration, Graduate School of Sociology, Graduate School of International Relations, Graduate School of Policy Science, Graduate School of Letters, Graduate School of Core Ethics and Frontier Science, Graduate School of Sport and Health Science, Graduate School of Technology Management, Graduate School of Human Science

Amount

Maximum of 1,000,000 yen

Application Period

Spring Semester: Mid-June (subject to change)

Fall Semester: Late January (subject to change)

Inquiries RARA Office

10 KYOTEI RYUGAKU Scholarship Scholarship for Study Abroad Exchange Programs

This scholarship is designated to support a part of tuition that graduate students pay while they participate in study abroad exchange programs under an exchange agreement such as Dual Master's Degree Program (DMDP).

Details

Requirements	Scholarship Amount
<p>Students who will study abroad on any exchange programs arranged under an exchange agreement of our graduate schools and graduate schools overseas.</p> <p>*Those who are receiving a scholarship that does not allow recipients to receive other scholarships may not be eligible.</p>	<p>Equivalent to half the amount of tuition paid either to the overseas graduate school where the student will study or to Ritsumeikan University graduate school during the study period abroad determined in the program.</p> <p>*The maximum scholarship amount is equivalent to half the amount of tuition (not including the admission fee) of the Ritsumeikan University graduate school where the student is enrolled.</p>

Inquiries Administrative office of the relevant graduate school

11 Scholarships Available for International Students

For more information about scholarships available for international students, please refer to the International Student Handbook distributed to new students, or the Online Support Desk of International Center. If you have inquiries about scholarships available for international students, please contact the International Center on your campus.

International
Student
Handbook



Inquiries

International Center

Kinugasa Meigakukan Hall 1F

BKC Central Arc 2F

OIC Building A 1F

International Center Online Support Desk:
<https://global.support.ritsumeai.ac.jp/hc/en-us>



Office Hours: Mon.-Fri. 10:00 a.m. - 5:00 p.m. (closed from 11:30 a.m. - 12:30 p.m. for lunch and Thursday mornings)
*When classes are not in session, the office is open in the afternoons only (1:00 p.m. - 5:00 p.m.)

12 NEXT Fellowship Program

In this program, outstanding and motivated doctoral students will be accepted as “Ritsumeikan University NEXT Fellowship Program Students” (hereafter “Fellowship Students”) at development centers in RU. Fellowship Students will be engaged in research while collaborating with research personnel and human resources in diverse fields conducting cutting-edge researches. Moreover, throughout research projects in which each development center collaborates with society, the community and companies etc., they will learn how to apply their specialized knowledge to resolve social and regional issues, thereby cultivating the ability to implement their knowledge in society. This program has been adopted by the “University Fellowship Founding Project for Innovation Creation in Science and Technology” of MEXT, and has been implemented since 2021.

Eligibility

Applicants must fulfill the following requirements as of April 1 in the first year of the fellowship payment start:

- 1st year of a Doctoral Program
- 3rd year of an Integrated Doctoral Program
- 2nd year of a 4-Year Doctoral Program

*Those who fall under the following are excluded:

- Having a status of JSPS Research Fellowship for Young Scientists
- Recipients of Japanese Government (MEXT) scholarship
- Recipients of Foreign government-sponsored scholarship
- Recipients of scholarship from the government and companies etc. which restrict recipients from receiving other scholarships assistance
- Among adult students, those who are able to receive the amount equivalent to the living expenses (2,400,000 yen per year as a standard) from the company that they belong to

Number of recipients

15 persons every year

Support

Support Fund to engage in research: 180,000 yen / month (annual amount is 2,160,000 yen)
Research Expenses: Annual Amount 340,000 yen (Upper limit)
The duration of receiving these funds is up to 3 years.

Inquiries

RARA office

13 Ritsumeikan Advanced Research Academy (RARA) Student Fellow

In this program, we select and certify outstanding doctoral students who are supervised by our core researchers as RARA Student Fellows, and provide them with special skill-up sessions.

Doctoral students selected as RARA Student Fellows will participate in RARA with their highly qualified research supervisors, improve their individual research skills, and interact with domestic and international researchers in different fields. Through such experiences, they are expected to acquire international and multidisciplinary senses and multifaceted perspectives to become PhD holders who are equipped with the qualities and abilities to play an active role in the international community.

This program has been adopted by the “Support for Pioneering Research Initiated by the Next Generation” of the Japan Science and Technology Agency (JST), and has been implemented since 2021.

Eligibility

Applicants must fulfill all of the following requirements:

(1) Applicants must receive a recommendation from their supervisors

(2) A person who is officially enrolled in any of the following:

- 1st year of a Doctoral Program
- 3rd year of an Integrated Doctoral Program
- 1st year of a 4-Year Doctoral Program

(3) Less than 30 years old

*Those who fall under the following are excluded:

- Having a status of JSPS Research Fellowship for Young Scientists
- Recipients of Japanese Government (MEXT) scholarship
- Recipients of Foreign government-sponsored scholarship
- Recipients of scholarship from the government and companies etc. which restrict recipients from receiving other scholarships assistance

Number of recipients

15 persons every year

*Doctoral students who are instructed by RARA fellows are prioritized.

Support

Support Fund to engage in research: 180,000 yen /month (annual amount is 2,160,000 yen)

Research Expenses: Annual Amount 340,000 yen (Upper limit)

The duration of receiving these funds is up to 3 years.

Inquiries RARA Office

14 Research Grant for Doctoral Students

The purpose of this grant is to reduce the financial burden for the realization of outstanding research plans by outstanding students in the doctoral programs (Doctoral Program, Year 3 or above of an Integrated Doctoral Program, 4-Year Doctoral Program), and to promote research activities that contribute to the completion of their doctoral dissertations as early as possible, thereby supporting the completion of their doctoral dissertations within the standard period of study.

Eligibility

Research activities related to doctoral dissertations that are conducted during the grant period and that are expected to promote further research activities and disseminate research results supported by this grant. (Assuming research activities, fieldwork surveys and interviews conducted at research institutes in and out of Japan, materials collection at libraries, participation and presentation at international conferences, etc.)

Amount

There are three types of Research Grants:

100,000 yen
300,000 yen
500,000 yen

Application Period

Spring Semester: Mid-May (subject to change)
Fall Semester: Late October (subject to change)

Inquiries RARA office

15 Cooperative Education through Research Internships

MEXT has implemented this program since 2021. The target is doctoral students, and perspectives of this program are as follows:

- (1) To enrich the graduate education in cooperation with industries and universities in order to enhance the “research capacity” and “innovation capability” of Japan throughout the entire the society.
- (2) Necessity to correspond in anticipation of the future change in employment practices.

Eligibility

Doctoral Students who have basic knowledge and ability to conduct researches

*For the time being, the target is limited to doctoral students who are enrolled in:

Graduate School of Science and Engineering, Graduate School of Information Science and Engineering, Graduate School of Life Sciences, Graduate School of Pharmacy, Graduate School of Sport and Health Science

Details of this program

- The internship period is long (more than 2 months), and this is a paid internship.
- This internship is approved as a credit course in the regular education curriculum.
- Students who want to participate in this program need to register at first. Then, they need to check the job description (work contents, required knowledge and ability etc.) which is offered by companies, and will apply for the company which they wish to work for. Success or Failure will be decided by companies.
- At the end of the internship, individual feedback interviews will be conducted to the student, and evaluation documents and the certificate will be given.
- The result of the internship will be evaluated by the company properly, and it is possible to reflect the evaluation in the employment selection.

Inquiries Office of Graduate Studies



Teaching Assistant (TA)

In the TA System, graduate students are employed in order to contribute to the educational improvement of Ritsumeikan University by working and offering further educational assistance and support. In addition, the system provides graduate students the opportunity to enhance their academic abilities and can be considered indispensable to those aspiring to become researchers, teachers, etc.

Eligibility

TA must be graduate students at Ritsumeikan University. The affiliation (year level) of TA must be higher than that of students who take the courses in which TA is assigned to work.

Working Conditions

The salary of the TA is 3,000 yen per class period (a class is 90 min.).

*This salary also includes duties before / after the class period (30 min.).

Working Hours

The average amount of time students can work as a TA should be 15 hours or less per semester as a general rule.

Recruitment

The college, graduate school or academic affairs department which employs TA post recruitment details at their offices or on their website, normally before classes start each semester. Please read the application guidelines before applying.

Information about TA

The detailed agreement on TA system is set in the "Guideline on Teaching Assistant System". Please refer to the website below. In addition, training targeted TA is provided. The detail will be informed through manaba+R.

http://www.ritsumeai.ac.jp/ru_gr/g-ta/common/file/ta_guideline_eng.pdf

01 ONLINE Academic Writing Tutorials

The ONLINE Academic Writing Tutorials provide you with the opportunity to have your written work checked by an English instructor. You can sign-up for a private(one-on-one) tutorial session in which an instructor will check your actual paper to find areas which need improvement. Students who are planning on submitting a thesis or any other form of academic paper but lack confidence in their English writing ability should take advantage of this opportunity.

<Session Schedule>

These sessions are scheduled to be offered during the designated period per semester (subject to change). However, the number of sessions offered differs depending on each semester. Please check our website below for detailed information.

http://www.ritsumei.ac.jp/ru_gr/g-career/eng/language/

<Notes>

- The instructor will NOT instruct or give professional advice on the contents of your research.
- You must bring your own paper (or select pages from your paper) on the day of the tutorial since the writing instruction will be based on an actual written work.

02 English Academic Writing (e-learning)

Graduate Students can attend the English academic writing program for researchers (Nature masterclasses). This helps you to learn how to write scientific papers and peer review method by using e-learning system. For details, please check the website below.

<http://www.ritsumei.ac.jp/research/member/news/detail/?id=219>

(The attached PDF, Nature Masterclasses Online Courses 登録手順(英文) shows "How to register" in English).

03 Japanese Study Program

1) Language Academy

"Language Academy" is a language study tool introduced to all graduate students in Ritsumeikan University. This makes it possible for you to learn multiple languages including Japanese at anytime, anywhere for free! Please use this chance to enrich your life in Japan. In addition, you can also learn other 11 languages such as French, Chinese etc.

2) TOBIRA

This is a Japanese study app and you can download it for free.

Language Academy:
https://secure.ritsumei.ac.jp/ru_gr/g-career/eng/program/article.html/?id=309



TOBIRA:
http://www.ritsumei.ac.jp/ru_gr/g-career/eng/program/article.html/?id=217





About the Ritsumeikan University Career Center

In Japan, you decide your post-graduation career path while in college. Especially for international students with the “student” visa, it is only until graduation to be permitted to do job hunting. We encourage you to discover your future career path throughout your college life and utilize all the supports from the Career Center.

The Ritsumeikan University Career Center provides career support services especially for international students seeking for employment in Japan. Our main aim is to help students achieve their individual career goals. We offer a variety of career planning events and placement support services for students.

International students are always welcome to attend the info sessions and use the Career Center services. We strongly encourage you to take advantage of the opportunities available to plan your future and find employment.

Career Center

Kinugasa Career Center	Kenshinkan Hall 1F
BKC Career Center	Prism House 2F
OIC Career Center	Building A (AS office) 1F

Career Center website:
<http://www.ritsumeai.ac.jp/career/en/>



*Office hours are Monday through Friday, from 9:30 to 17:00 (Closed: Wednesday mornings and from 11:30 to 12:30 daily)

Contact

r-career@st.ritsumeai.ac.jp

Job-Hunting in Japan

Job-hunting in Japan usually begins when students are in the third year of their undergraduate studies or first year of their master's program. The best tip for successful job hunting in Japan is to develop your Japanese language proficiency as high as possible and deeply understand Japanese culture. It is common that even foreign owned companies in Japan require you to have a certain Japanese language level since their customers are mainly Japanese.

Students begin their search by visiting companies (at their own expense) during the aforementioned periods. In order to be able to spend as much time as possible job-hunting, it is important for students to have gained as many credits as possible by this time, and to have saved sufficient funds to support their job-hunting activities.

Students are required to pass applicant screenings, written examinations and job interviews to successfully find employment in Japan. Therefore, they need to be well prepared for each step.

► **Job Hunting Guide for International Students:** <https://www.ritsumeai.ac.jp/career/en/job/>

Services Available at the Career Center

Some career support services for international students are available in English. However, currently most Japanese companies expect international students to have Japanese proficiency during job-hunting as well as upon entering a company. The Career Center recommends students work hard on their Japanese language skills from early on.

- **Individual Career Counseling (Language(s): Japanese and English)**

Each campus (Kinugasa, BKC and OIC) has staff members who can support students in English.

- **Entry Sheet (Resume) Writing Workshop for international students (Language(s): Japanese)**

The aim of this workshop is to know how to promote yourself and express yourself in written form.

- **Company Information Session for International Students (Language(s): Japanese and English)**

Companies that proactively hiring international students will participate in individual company information sessions to provide information on their company and job opportunities.

- **The Career Center Email Service to Provide Career Information (Language(s): Japanese)**

Information about job-hunting or career support events will be delivered via email to international students who subscribe to the Career Center email service.

If you are interested in working in Japan, please subscribe to receive Career Center email updates:

<https://secure.ritsumeai.ac.jp/students/career/international-students/>

Note: Information will be provided mainly in Japanese.

How to Use the Website of Graduate Student Career Support Center

http://www.ritsumei.ac.jp/ru_gr/g-career/eng/



An email newsletter is issued every Tuesday, in principle. You can find the URL of seminar and scholarship information etc. in this newsletter!



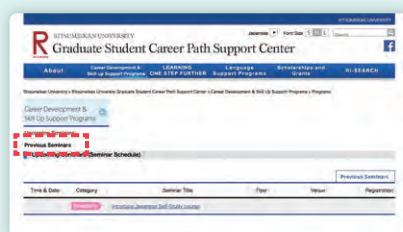
A How to check the information about Scholarships and Grants

You can check the detailed information by clicking "Scholarships and Grants" tab. Application Guidelines and each designated form can be also found here.



B How to check the information about past seminars

You can find the information about past seminars by clicking "Career Development & Skill up Support Programs" tab and then "Previous Seminars" tab.



C How to apply for seminars

You can check seminars and apply for seminars from here.

D Ri-SEARCH

Ri-SEARCH is a research management system which can be used by all graduate students. Please see page 21 for details.

E goFLUENT

Online program to learn 12 languages including Japanese for free.

F Mirai Translator®

You can use the free automated translation service for multiple languages. It helps you to save a lot of time when writing papers, and reading books and articles etc. in other languages.

Ri-SEARCH

Any graduate students can use this system.

Ritsumeikan University Search Engine of Academic Record and Career History of Young Researchers

POINT

01

Research Achievements can be managed

POINT

02

Application for scholarships/grants can be made in this system

POINT

03

Your information can be published on Graduate Student Research Achievements site

Login page

Log in with your Rainbow ID and PW.



Operation Manual of Ri-SEARCH



01 Research Achievements can be managed

You can look back your research activities and research plan by registering/storing your own research activities and research achievements etc. Research activities and research achievements registered in this system can be printed out as Research Achievements Report. Research Achievements Report may be designated as an attached document when submitting Master's thesis or Doctoral dissertation. Please use this function in these cases. You can also include this Research Achievements Report when submitting your curriculum vitae on job hunting.

Information registered and published in this system	
Basic items	Individual information/ Academic background/ Qualification and license etc.
Achievement items	Academic conference attendance and presentation/ Books and theses/ Present specialized field/Academic awards received /Research topic etc.
Social action items	Belonging societies/ Teaching Experiences /Activities in society
Others	Image/Self introduction/Overseas works/ Internal Scholarship and Research Grants receiving status etc.

02 Application for scholarships/grants can be made in this system

GAKKAI Scholarship

You can complete all application procedures in this system.

- Master's Degree Students who attend/present at academic conferences
- Doctoral Degree Students who attend/present at academic conferences

Create an Application Form for scholarship/grant programs (Only for Doctoral students)

You can create the documents necessary for applying for the scholarships and grants below.

- KENKYU-SHOREI Scholarship
- JSPS Ikushi Prize

*You need to register your research achievements BEFORE applying.

03 Your information can be published on Graduate Student Research Achievements site

If you check "Yes" as below after registering your research achievements, your research achievements can be published on Graduate Student Research Achievements Site. Published researchers' information can be viewed by searching with the names. You can use the information as your self-promotion tool at conferences etc. by adding the URL of your page in your signature block or on your business card.

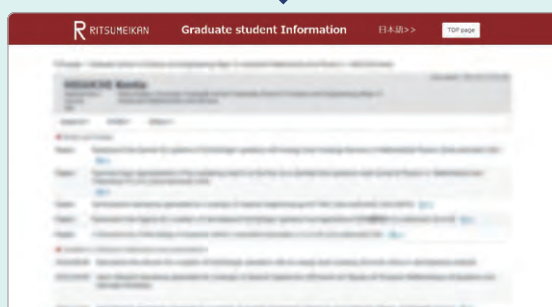
Graduate Student Research Achievements Site



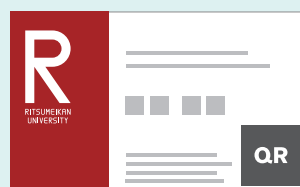
Make available on the University website ☒ Yes

Send to researchmap ☐ Yes

Check "Yes".



You can use the information as your self-promotion tool at conferences etc. by adding the URL of your page in your signature block or its QR code on your business card.



**Graduate Student
Career Path Support Center
Ritsumeikan University**

✉ d-cp@st.ritsumei.ac.jp

**RARA Office
Ritsumeikan University**

SHITOKUKAN 4F, 56-1 Toji-in Kitamachi,
Kita-ku, Kyoto 603-8577 JAPAN

TEL: 075-465-8195

Regarding the Scholarships, Research Grants
and various programs, please be sure to check
the latest information such as guidelines on the
website below.

**Graduate Student
Career Path Support Center
Ritsumeikan University**

http://www.ritsumei.ac.jp/ru_gr/g-career/eng/

