

# AY2021 Application Procedures for the Research Promotion Program for Acquiring Grants in-Aid for Scientific Research (KAKENHI)

## 1. Objectives and Characteristics of the Research Promotion Program for Acquiring Grants-in-Aid for Scientific Research (KAKENHI)

This program aims to activate diverse research activities and enrich the support for research bases as well as to obtain more competitive funds through applying and obtaining Grants-in-Aid for Scientific Research (hereinafter *KAKENHI*).

## 2. Application Details

Target of grant	<p>The applicant who got unaccepted result for AY 2021 Grants-in-Aid for Scientific Research (<i>KAKENHI</i>).</p> <p style="text-align: center;"><b><u>This Program is only for researchers who applied for KAKENHI (Fostering Joint International Research (B))</u></b></p>		
Grant categories	Applied Categories	Amount of Research Funds (A)	Amount of Research Funds (B)
	- Fostering Joint International Research (B)	500,000 yen	200,000 yen
	<p>Amount of Research Funds (A)</p> <p style="text-align: center;">In case the screening results of non-selected notification for Grants-in-Aid for Scientific Research meet evaluation A, or equivalent conditions. *</p> <p>Amount of Research Funds (B)</p> <p style="text-align: center;">In case the screening results of non-selected notification for Grants-in-Aid for Scientific Research do not meet the condition of Amount of Research Funds (A).</p> <p>* Grant-in-Aid for Transformative Research Areas (A/B) may apply to Research Promotion Program (Challenge for Grant-in-Aid for Transformative Research Areas), not to this program.</p>		
Grant Period	October 1, 2021 to March 31, 2022		
Eligibility	<p>Applicants must have applied to AY2021 KAKENHI (Fostering Joint International Research (B)) as a Principal Investigator, got unaccepted, and will still eligible to apply for KAKENHI from Ritsumeikan University in April 2022.</p> <p>Those who have applied for <i>KAKENHI</i> for AY 2021 from other research institutions are also eligible for this program.</p>		
Recipient Conditions	<p>Accepted applicants shall apply for AY2021 KAKENHI (Fostering Joint International Research (B)) from Ritsumeikan University. Applicants shall submit a Research Report for Research Promotion Program for Acquiring Grants in-Aid for Scientific Research (KAKENHI) after the research period.</p>		

\* If the disclosed result does not include ranks, screening will be conducted based on other items such as the average points of six evaluation categories.

### **3. Screening Procedure**

#### (1) Screening Committee

- 1) Research Promotion Program Screening Committee will screen based on screening criteria and announce the acceptance.
- 2) Screening results will be reported to the Research Committee.

#### (2) Screening Criteria

Will be screened based on the result of AY2021 Grants-in-Aid for Scientific Research (*KAKENHI*).

### **4. Notes**

- (1) When the applicant cannot apply for AY2022 Grants-in-Aid for Scientific Research (KAKENHI) (Fostering Joint International Research (B)), please contact the research office immediately. In that case, Ritsumeikan Research Fund is not supplied to the corresponding (specified?) research. Without any sufficient reason, the research fund may be requested for the refund.
- (2) The fund will be cut automatically from the next day of additional acceptance of MEXT/JSPS Grants-in-Aid for Scientific Research (*KAKENHI*).
- (3) Forms may be returned without screening after the submission, if applicants do not fulfill the eligibility.

### **5. Application Forms**

#### (1) Uses of research funds

- 1) Eligible expenses are related to research and to research results, e.g.: travels (domestic and international), book materials, equipment, part-time employment, consumable supplies, and printing/bookbinding.
- 2) Payments either not mentioned above or unrelated purposes are NOT allowed to expense.

### **6. Screening Result**

Results will be announced to all applicants with written documents Early December, 2021. Accepted projects will be posted on the University website.

### **7. Documents and Personal Information Management**

- (1) Applications and other submitted documents will be used for screening purposes only. These documents will not be returned.
- (2) Personal information from submitted documents will not be used other than screening purposes.

### **8. Application Procedure**

Applicants shall apply using the prescribed forms via the Web.

To apply, print out all the screens of “Disclosure of the Screening Results” of AY2021 Grants-in-Aid for Scientific Research (*KAKENHI*), and attach them to the application form.

\* If the “Disclosure of the Screening Results” cannot be printed out, take screenshots, and paste them on Word etc., and print it out.

### **Registration for application**

: <https://sdb.ritsumei.ac.jp/hibiki/BRDDocument.do?func=insert&binderId=10252>

## Application period

: November 2 (Tue) to November 9 (Tue), 2021 by noon

Applications will be confirmed one by one by the office during the above period.

- ※ Application is completed when you click “Start-Operation Button (業務開始ボタン/gyōmu kaishi button) on the web and the status changes to “Applied (申請済/shinsei zumi)”. In addition, researchers will receive a “reception” email when each Research Office confirms the application contents.
- ※ In case you cannot access the application webpage, please first confirm your RAINBOW ID and contact us below.

## Submission and inquiries:

Suzaku	Office of Research Planning & Development Naito, Nakamura 5th floor of Nakagawa Hall Ritsumeikan Suzaku Campus 1 Nishinokyo-Suzaku-cho, Nakagyo-ku, Kyoto 604-8520 JAPAN 075-813-8199 / Extension : 510-2408, 510-2417 E-mail : <a href="mailto:resplan4@st.ritsumei.ac.jp">resplan4@st.ritsumei.ac.jp</a>
Kinugasa	Kinugasa Research Office Sogo, Sakane 1st floor of Shugakukan Hall Ritsumeikan University Kinugasa Campus 56-1 Toji-in Kitamachi, Kita-ku, Kyoto 603-8577 JAPAN 075-465-8233 / Extension : 511-2407 E-mail : <a href="mailto:k-seido@st.ritsumei.ac.jp">k-seido@st.ritsumei.ac.jp</a>
Biwako-Kusatsu (BKC)	BKC Research Office <<Natural Sciences>> Hashizume, Kimura T. 3rd floor of Research Center for Disaster Mitigation System 077-561-3488 / Extension : 515-6522, 515-6521 E-mail : <a href="mailto:b-kodoka@st.ritsumei.ac.jp">b-kodoka@st.ritsumei.ac.jp</a> <<Social Sciences>> Hirano, Tanaka 5th floor of Across Wing 077-561-3945 / Extension : 515-2504, 515-2501 E-mail : <a href="mailto:across@st.ritsumei.ac.jp">across@st.ritsumei.ac.jp</a> Ritsumeikan University Biwako-Kusatsu Campus (BKC) 1-1-1 Noji-higashi, Kusatsu, Shiga 525-8577 JAPAN
Osaka Ibaraki (OIC)	OIC Research Office 8th floor of Building A Ritsumeikan University Osaka Ibaraki Campus (OIC) 2-150 Iwakura-cho, Ibaraki, Osaka 567-8570 JAPAN Application: Okamoto, Nakamura 072-665-2570 / Extension : 513-3515, 513-2995 Execution: Kobayashi, Kitamura 072-665-2570 / Extension: 513-3507, 513-2991 E-mail : <a href="mailto:oiro-k@st.ritsumei.ac.jp">oiro-k@st.ritsumei.ac.jp</a>

**◆Request for Information Registration in the Researcher's Database (*kenkyusya-DB*):**

The Researcher's Database (*kenkyusya-DB*) is maintained to open a range of information concerning research results/achievements and researchers' profiles on the Web. During the screening process, reference may be made to this database for the information concerning researchers who will participate in the project. In this respect, researchers are kindly requested to input as much related information as possible into the database. For further details, please visit the Research Division's website.

[http://www.ritsumei.ac.jp/research/member/researcher\\_login/index.html/](http://www.ritsumei.ac.jp/research/member/researcher_login/index.html/)

## Web Application Procedure for AY 2021 Research Promotion Program for Acquiring Grants-in-Aid for Scientific Research (KAKENHI)

「登録/Register」ボタンを押した後、「業務開始(提出)/Submit」ボタンが表示されますので必ずその「業務開始(提出)/Submit」ボタンを押してください。  
 「業務開始(提出)/Submit」ボタンを押さないと提出したことになりません。ご注意ください！  
 After pressing the “登録/Register” button, be sure to click the “業務開始(提出)/Submit” button.  
 By pressing the “業務開始(提出)/Submit” button, you can submit to each research office.

—本申請にあたっては、開示された科研費の審査結果を必ず添付してください—  
 Make sure to attach a copy of the screening result of Grants-in-Aid for Scientific Research (KAKENHI) printed out from the result disclosure page of the KAKENHI Electronic Application System.

立命館大学研究部  
Division of Research, Ritsumeikan University

### 研究推進プログラム (科研費獲得推進型) 申請調書 Application Form for the Research Promotion Program for Acquiring Grants-in-Aid for Scientific Research (KAKENHI)

副学長 (研究担当) 殿  
To: Vice President (Research Affairs)

申請区分 Application category  新規申請

提出先/問合せ先 Submit to/Contact information

↑ボタンを押して、提出先を選択してください。

Select a Research Office you are submitting the application to.

代理申請を行う場合はチェック

申請番号 Application number	
申請日 Application date	* 2020 年 05 月 07 日
教職員番号 ID No	07000000000000000000
所属 (学部) College, Department	研究企画課
所属 (学科) Major or Course	※理工学部のみ選択
職位 Position	課長補佐A
氏名 Name	※代理申請時のみ入力 [氏名] [姓] [名] [検索]
メールアドレス Email	hyappo@et.ritsumei.ac.jp

In case a secretary etc. applies by proxy, log-in by the applicant's ID and check the box.

If successfully logged-in, applicant's name and affiliation are displayed.

Attach here the screening results of KAKENHI that you applied last annual year by printing out in PDF or taking screenshots. (The attachments will be used to verify the evaluation and score.)

申請した科研費の研究課題名 Title of the Research Project Applied Grants-in-Aid for Scientific Research (KAKENHI)	* <input style="width: 100%;" type="text"/> <small>上記の研究課題名と異なる課題名で本学HPへの掲載を希望する場合は以下に記入してください。</small>															
研究計画 Research Plan (本プログラムで実施する研究計画を簡潔に記載ください) (Briefly describe the research plan for this program.)	* <div style="border: 1px solid gray; height: 100px; width: 100%;"></div>															
申請予定種目 KAKENHI you plan to apply (本プログラムのサポートを受けて申請予定の科研費種目をチェックしてください) (Check off the one applicable box.)	* <table style="width: 100%; font-size: small;"> <tr> <td><input type="radio"/> 特別推進研究</td> <td><input type="radio"/> 基礎研究 (S)</td> <td><input type="radio"/> 基礎研究 (A)</td> </tr> <tr> <td><input type="radio"/> 基礎研究 (B) (一般)</td> <td><input type="radio"/> 基礎研究 (B) (特設分野研究)</td> <td><input type="radio"/> 基礎研究 (C) (一般)</td> </tr> <tr> <td><input type="radio"/> 基礎研究 (C) (特設分野研究)</td> <td><input type="radio"/> 挑戦的研究 (開拓)</td> <td><input type="radio"/> 挑戦的研究 (萌芽)</td> </tr> <tr> <td><input type="radio"/> 若手研究</td> <td><input type="radio"/> 研究活動スタート支援</td> <td><input checked="" type="radio"/> 国際共同研究強化 (B) ※1</td> </tr> <tr> <td><input type="radio"/> 新学術領域研究 (公募研究) ※2</td> <td></td> <td></td> </tr> </table> <p>※1 国際共同研究強化 (B) を選択できる研究者は同種目に応募した者に限ります。                  ※2 申請予定の研究領域名を以下に記入してください。</p>	<input type="radio"/> 特別推進研究	<input type="radio"/> 基礎研究 (S)	<input type="radio"/> 基礎研究 (A)	<input type="radio"/> 基礎研究 (B) (一般)	<input type="radio"/> 基礎研究 (B) (特設分野研究)	<input type="radio"/> 基礎研究 (C) (一般)	<input type="radio"/> 基礎研究 (C) (特設分野研究)	<input type="radio"/> 挑戦的研究 (開拓)	<input type="radio"/> 挑戦的研究 (萌芽)	<input type="radio"/> 若手研究	<input type="radio"/> 研究活動スタート支援	<input checked="" type="radio"/> 国際共同研究強化 (B) ※1	<input type="radio"/> 新学術領域研究 (公募研究) ※2		
<input type="radio"/> 特別推進研究	<input type="radio"/> 基礎研究 (S)	<input type="radio"/> 基礎研究 (A)														
<input type="radio"/> 基礎研究 (B) (一般)	<input type="radio"/> 基礎研究 (B) (特設分野研究)	<input type="radio"/> 基礎研究 (C) (一般)														
<input type="radio"/> 基礎研究 (C) (特設分野研究)	<input type="radio"/> 挑戦的研究 (開拓)	<input type="radio"/> 挑戦的研究 (萌芽)														
<input type="radio"/> 若手研究	<input type="radio"/> 研究活動スタート支援	<input checked="" type="radio"/> 国際共同研究強化 (B) ※1														
<input type="radio"/> 新学術領域研究 (公募研究) ※2																

研究経費執行計画 2020年度 Implementation plan for research funding AY2020		
※報告書提出時、当該欄は編集可能となりますが、編集なさらないようお願いいたします。 * Although this field can be edited when submitting the report, please do not edit it.		
費目 Expense Items	金額 (千円) Amount (Unit: 1,000 JPY)	明細 Details ※金額を入力したとき、必ず明細を記載してください。
機器備品費 Equipment costs	<input type="text"/> 千円	<input type="text"/>
図書費 Book expenses	<input type="text"/> 千円	<input type="text"/>
旅費 (国内) Travel expenses (in Japan)	<input type="text"/> 千円	<input type="text"/>
旅費 (国外) Travel expenses (abroad)	<input type="text"/> 千円	<input type="text"/>
人件費、謝金 Personnel expenses/ remuneration	<input type="text"/> 千円	<input type="text"/>
消耗品費 Supply expenses	<input type="text"/> 千円	<input type="text"/>
印刷費 Printing costs	<input type="text"/> 千円	<input type="text"/>
その他 Others	<input type="text"/> 千円	<input type="text"/>
合計 (申請額) Total amount (requested)	0千円	

### ※Application by proxy

To apply by proxy, check the box of proxy application, and search the applicant's name from the name field. By doing so, the confirmation email will be sent to both of applicant and the proxy.

代理申請者 所属 (学部) Proxy applicant College, Department	<input type="text"/>
代理申請者 氏名 Proxy applicant Name	<input type="text"/>
代理申請者 メールアドレス Proxy applicant Email	<input type="text"/>
※以下の「氏名」欄は、被代理人の氏名に検索・変更してください。 変更後、上記「提出先/問合せ先」欄を、選択しなおしてください。 * Please search and change the "Name" field below to the name of the proxy applicant. After the change, please re-select the above "Submit to / Contact information" field.	
申請番号 Application number	<input type="text"/>
申請日 Application date	2020年05月07日
教職員番号 ID No	<input type="text"/>
所属 (学部) College, Department	<input type="text"/>
所属 (学科) Major or Course	<input type="text"/> ※理工学部のみ選択
職位 Position	<input type="text"/>
氏名 Name	※代理申請時のみ入力 <input type="text"/>
メールアドレス Email	<input type="text"/>

Proxy applicant name is displayed here.

Input researcher's name here.  
 You can search by researcher's name.

After completing the data input, double-check if attachments are surely attached, and click “登録(Register)” button. Error will be displayed if there is a blank item.



<IMPORTANT>

Click the “業務開始(提出)/Submit” button after registering the document.

As you click the “業務開始(提出)/Submit” button, the application form will be sent to each Research Office.



When a Research Office receives your application, you will receive a reception email.

In case you do not receive the reception email in several days after submitting, please check in the way described below if you might have forgotten to click “業務開始(提出)/Submit” button and the application form is temporally saved.

①Access the application URL.

<https://sdb.ritsumei.ac.jp/hibiki/BRDDocument.do?func=insert&binderId=10252>

②Click “List” at the left top and see the list of saved application forms.

③If the “status” shows “before application”, it means “業務開始(提出)/Submit” button has not been clicked yet. Please click “edit” and change the status by clicking “登録(Register)” and “業務開始(提出)/Submit”.