

AY2022 Application Guidelines Program to Support Female Researchers' Career Path

1. The purpose of the Program to Support Female Researchers' Career Path

This program aims to actively support the career path of excellent researchers chosen from Senior Researchers affiliated at Ritsumeikan University and deemed promising if they continue research activities at the University. The recruitment is open for all disciplines from humanities and social sciences to natural sciences without limiting to specific disciplines. However, this program is limited for female researchers due to the abovementioned policy for promotion of gender equality and for support research activities for female researchers.

2. Recruitment details

Recruitment post	Research Professor (Assistant Professor)
Number	A few people
Affiliation	One of the followings: Kinugasa Research Organization, BKC Research Organization for Social Sciences, Research Organization for Science and Technology, Research Organization for Open Innovation & Collaboration
Starting date	April 1st, 2022
Term of Office	In principle, an annual term of one year or less. The contract may be renewed up to four times after a continuous review each year.
Eligibility	A person who satisfies all the requirements of ① to ② below. ① Female Senior Researchers who are employed with budget for Promotion for Research Advancement Program of the University, R-GIRO research Program or Program for Asia-Japan Research Development in AY2021. ② The University can offer an environment to continue research. Conditions to be a host faculty (1) A full-time faculty member (Professor/Associate Professor) of this University who does not have a limited employment period, and will not face mandatory retirement until the end of the applied research plan. (2) Able to demonstrate their ability to advise research and foster the researcher through research activities.
Remuneration, etc.	① Work : 5 days a week, dual employment is not allowed. ② Salary : 4,800,000 per year (tax included) ③ Transportation allowance/Sustenance allowance/Housing allowance: Not provided ④ Private School Mutual Aid/Employment insurance: Provided ⑤ As long as there is no hindrance to the research, it is possible for them to be in charge of classes up to on average four classes per year (one teaching class is 90 minutes) based on the University's regulation on the concurrent employment. ⑥ Other working conditions are determined in the University's regulations of employment and the employment contract.
Payment obligations	① During the year of employment, apply to Grants-in-Aid for Scientific Research (KAKENHI). ② Submit a report at the end of the annual employment period. ③ Comply with the University's research ethics guidelines.
Others	① Must make efforts to participate in and cooperate with programs and events regarding promotion of gender equality such as Program to Support Research Activities of Female Researchers.

	<p>② Must strive to actively present research achievements at public lectures and events held by the University.</p> <p>③ Carry out tasks as instructed by the Senior Executive Director of the Research Organization.</p> <p>④ The host faculty shall focus on creating a career path for the Assistant Professor employed in the program as well as making efforts to track the career path.</p>
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※We expect Senior Researchers to actively use and participate in the programs, such as “Rice Ball Seminar” , that each research organization conducts to help young researchers to improve their career.

3. Screening process

- 1) The appointment candidates will be decided through document screenings and interviews based on screening criteria. Those who have passed the document screening will be interviewed at the Screening Committee composed of committee members for Promotion of Research Advancement appointed by the Chairperson (Vice President, research affairs), and becomes appointment candidates. For screening, a few members of Research-Life Support Division can be added as the screening members.
- 2) The appointment plan will be presented at the Human Resources Committee on Research Professors and decided by the University Senate.
- 3) Based on the screening, the results will be announced at the Steering Committee of the affiliated Research Organization and Committee on Research Administration.

4. Screening criteria

Based on the criteria indicated in the chart below, the adoption will be comprehensively decided.

Target	Screening criteria	Score
Applicant	①The applicant is expected to be an outstanding researcher for the future of academia.	10 points
	②The applicant has excellent research achievements and has ability to conduct the research plan, and the preparation status for the research plan is presented.	
	③The research proposal is specific and excellent.	
	※If the applicant has ever adopted as “JSPS Research Fellow (PD)” , it will be counted.	
Target	Screening criteria	Score
Host faculty	Research activities and the development status, preparation situation of the environment to receive the Assistant Professor, fostering plan of Research Professor (Assistant Researcher)	A/B/C

5. Notification of the screening result

The screening result will be notified to applicants by Feb 21st, 2022(Mon) by email.

6. Handling of application documents and personal information

- (1) The submitted documents including application forms shall be used for review only. Please note that the documents will not be returned.
- (2) Personal information obtained from application forms shall not be used for purposes other than that of screening.

7. Application procedure

Please attach the prescribed forms to the Ritsumeikan internal e-mail, “CC” your Host faculty member and send it to the e-mail address below.

Those who have selected as JSPS Post Doctoral Research Fellow must attach a copy of the screening result notification (if you cannot submit it because it is lost etc., please print out and attach the list of selectees from the website

http://www.jsp.go.jp/j-pd/pd_saiyoichiran.html).

※The submission is complete when you receive a confirmation e-mail from the office.

If you do not receive a confirmation email, please contact the office below.

Application period: Monday, Oct 25, 2021 to Monday, Nov 15, 2021

Application submission e-mail address, inquiries:

Campus	Office and person in charge
Biwako- Kusatsu (BKC)	BKC Research Office Ritsumeikan University Biwako-Kusatsu Campus, 1-1-1 Nojihigashi, Kusatsu-shi, Shiga-ken 525-8577 <<Natural Sciences>> 3 rd Floor of Research Center for Disaster Mitigation System /Horii, Sugiyama, Nakahara Phone: 077-561-2631 / Ext. # 515-6520, E-mail : rsupport@st.ritsumei.ac.jp

8. Others

The appointment candidates who has passed the document screenings will be interviewed at the Screening Committee.

Date: scheduled from Monday, December 6 to Friday, December 17.